

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
August 4, 2009 (12:00 p.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Dorothy Wood, Board member, presided. No other Board members were present.

Joseph C. Haughwout, Jr. and Jesstina Adelman appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Stephen W. Francis & Jack W. Harris
t/a Construction Associates of Tidewater
File Number 2009-03490 (Disc.)
(NO DECISION MADE)

Bryan Keith Morris – R's Atty
Stephen W. Francis – R
Jack W. Harris – R

The meeting adjourned at 1:40 p.m.

BOARD FOR CONTRACTORS

Robert M. Kirby, Chairman

Jay DeBoer, Secretary

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